



## Richmond Ravens Score Keeper Instructions

Tablets will be set-up with game number and hockey ID numbers.

The clipboard will have a **SCRATCHPAD GAMESHEET**. Please write down every goal and penalty on the **scratchpad**, so we have a backup of the game information, in case the tablet fails us.

**When a goal or penalty happens, write down the time first so you don't miss it.**

Fill in the Scorekeeper and Timekeeper's names, then "NEXT". Press "START GAME" at the top corner.

Scorekeeper  
Enter Scorekeeper's Name

Timekeeper  
Enter Timekeeper's Name

LOGOUT PREGAME  
All tasks must be complete before starting the game

Montreal Canadiens  
Select the players and bench staff on the Home lineup

Toronto Maple Leafs  
Select the players and bench staff on the Away lineup

START GAME

## Goals

1. **WRITE DOWN THE GAME TIME AND PLAYER NUMBERS ON PAPER FIRST.**

2. To add a goal, tap on the GOAL button for the team you wish to add a goal for.

PREGAME GAME IN PROGRESS  
HOME AWAY  
Montreal Canadiens 1 0 Toronto Maple Leafs

Goals Penalty Home Goal Away Goal Penalty Goals

3. Click the goal scorer, then the assist(s). The first player you click will be the goal scorer (and will be green). Tap again to unselect. Press NEXT.

Home Goal  
Please assign the goal and assist(s) below

WEBER 6 BONY 8 SALLACHER 11 DOME 13 PLEURANC 14 PETTY 26 EVRON 41 HATE 53 MCGREGOR 67  
DROUIN 92 PRICE 31 HEWITT 37

4. Select the period in which the goal was scored.

5. Select the time at which the goal was scored.

6. Select a goal type if necessary if the goal was scored during a powerplay, short-handed, on an empty net, or on a penalty shot.

#6 - Goal Info (#13, #92)

Goal Time  
At what time did #6 score?

PERIOD 2 04:00

Powerplay  Short-handed  Empty Net  Penalty Shot

7. Press SAVE.

## Penalties

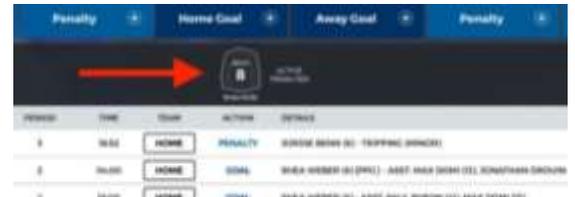
1. WRITE DOWN THE PENALTY TIME, TYPE AND PLAYER ON PAPER FIRST.

2. To add a penalty, tap on the PENALTY button for the team you wish to add a penalty for.
3. Select the player who received the infraction. If a different player is serving the penalty, then tap a second time to choose the serving player.

4. Next, select the infraction and the duration. **ALWAYS PICK THE 2 MINUTE PENALTY** unless the referee tells you to pick a longer one.

5. Select the game time that the infraction was called and play was stopped. Press SAVE.

6. Once the penalty has ended and the player leaves the penalty box, tap on the jersey to end the penalty.



## Edit / Delete Goals and Penalties

To Edit any events in the General/Goal/Penalty Summary section, tap the Pen Icon found to the right of the event. Make the necessary changes and hit Save.

To Delete any events in the General/Goal/Penalty Summary section, tap the "X" Icon found to the right of the event.

## Finishing Up

### Game Notes

If additional notes need to be added to the scoresheet, select the GAME NOTES button located at the top right. Type in the note in the white square and hit SAVE.

### End Game

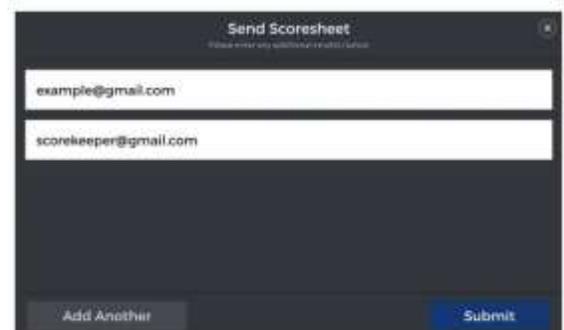
To end a game, tap the END GAME button found in the top right corner. Select the Period and Game Time at which the game ended, then tap END GAME.



### Collect Signatures

Sign the Scorekeeper signature box and have the Timekeeper sign the Timekeeper signature box.

Then HAND THE TABLET TO THE REFEREES and they will review and close the game.



**IF THERE WERE ANY PROBLEMS, DO NOT HIT SUBMIT. TELL THE TOURNAMENT DESK.**