

Richmond Ravens Female Hockey Association

Volunteer Policy

RRFHA is run entirely by volunteers and involvement of the membership is essential to the successful operation of the Association.

When you register your daughter with RRFHA, parents and/or guardians are required to commit themselves to supporting RRFHA, through a list of the following activities (but not limited to):

- ● Participating in team activities. These may include activities such as scorekeeping, timekeeping, fundraising, managing, coaching, and other social or fundraising events
- ● Obtaining certification as required, such as for team safety person or practice on-ice helper (the Association will reimburse the cost of clinic fees, subject to successful completion of the course).
- ● Joining the RRFHA Board through elections held annually at the AGM in May.
- ● Assisting in the organization and facilitation of Association events, such as the annual Ice Classic or Rep Classic tournaments and annual social event.

Each member family for each player is required to provide 8 volunteer hours per player to support each Ravens-organized Association tournament and the association in general. Volunteer hours help in maintaining affordable registration fees for every player.

If you **do not complete** your 8 volunteer hours, you will be sent an **invoice of \$450** and attached to your Hockey Canada Registry. If not paid, you will not be able to register for any hockey Canada related activity or event until it is paid.

If the member family has a player in the Ice Classic Tournament, a bulk of these hours is expected at that tournament. If the member family has a player in the Pacific Coast Female Rep Classic Tournament, a bulk of these hours are expected at that tournament. If the family has player(s) in both tournaments, hours are expected at each tournament. The volunteer hours can occur during preparation for, or during the tournament, or clean up afterwards. Your respective team(s) will be sent a list of volunteer shifts for sign-up.

If a member family is unable to attend the tournament they are registered to attend (Rep or Ice Classic), they maybe able to provide the minimum 8 volunteer hours at the other tournament (i.e., an Ice Classic member family can complete their volunteer hours at the Rep Classic, or vice versa) or at other opportunities throughout the season.

Member families with a parent serving as a Head Coach, or one of two assistant coaches on the roster or Team Manager of a RRFHA team will be exempt from volunteer hours. No other Team Officials shall qualify for an exemption.

Regular season duties such as timekeeping or scorekeeping do not count towards your required volunteer hours. Any other event, besides tournaments, that require volunteers usually do not count towards your volunteer obligation but if they do it will be stated clearly in the outgoing communication.

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FAQ

- 1) Why are On ice helpers and other team staff not exempt from volunteering?
Though we would like to exempt all our team volunteers, we are a small Association. If we were to exempt all team staff, we wouldn't have enough volunteers to help run our tournaments.
- 2) Why do some families have less volunteer hours?
Each family whether Rep or House or U7 or U18, have the same number of volunteer shifts/hours per season.
- 3) I don't know how to operate the score clock/time keep, what do I do?
Each team manager has been given resources on operating the score clock/timekeep as well as provide necessary training. You can reach out to your team manager for these. If these are not sufficient, please reach out to our Manager Coordinator who can setup some additional training
- 4) I will be away for the tournament.
Families are responsible for finding a replacement for a shift that they have signed- up for but are unable to cover. If a family is a no-show for any shift where they have signed up for a volunteer position, that no-show will result in them being charged the full volunteer obligation amount. If you are able to complete your hours through before the end of the season in other sign up opportunities, that is acceptable as well.